



Verify-ED

Before You Hire, Verify

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Topic: Job / Internship Seeker Rights and Preparing for the Background Check

Overview: Most companies conduct background screenings as part of the hiring process. This presentation will explain what is involved, how to prepare, what questions to ask and your rights as a candidate.

Presentation Outline:

- I. Verify-ED Company Profile**
- II. What is Background Screening**
 - Overview of the checks that are often part of background screening
 - How to manage your personal information in preparation for the background check
- III. Why Companies Screen**
 - Current real life examples of background screening situations and the outcomes of those cases
- IV. Your Resume**
 - Are they embellishments or lies?
 - Your online presence: is there anything that will make your parents blush?
- V. Completing The Job Application**
 - How to complete the screening part of an application and what information to divulge.
- VI. Medical and Skills Testing**
 - What to expect and how to prepare
- VII. When the Background Check Doesn't Go Well**
 - What to do if an employer takes "adverse action" based on the background screening. Your rights as a consumer.
- VIII. After You Get The Job**
 - Post-hire screening

Preview: http://prezi.com/r7umggzcnbhe/?utm_campaign=share&utm_medium=copy

Video Overview: <http://youtu.be/gd49kbeksn4>

Joelle Hinds-Ware is the President of Verify-ED, a provider specializing in services that support the hiring process. She is an active member of industry organizations and has been profiled in the NJ Star Ledger. Ms. Ware is a past winner of the he IFEL Business Plan Competition for the presentation of Verify-ED's **Val-ID-ate** product. She has successfully completed the Fair Credit Reporting Act Data Furnisher certificate program.